

Notice of meeting of

Audit & Governance Committee

To:	Councillors Cunningham-Cross (Chair), Barnes, Brooks (Vice-Chair), Burton, Cuthbertson, Watson and Steward
Date:	Thursday, 28 June 2012
Time:	4.30 pm
Venue:	The Guildhall, York

AGENDA

Note:

As agreed at previous meetings, the Chief Internal Auditor and District Auditor (Audit Commission) will be present in the meeting room from 4:00 pm to provide a private briefing for Members, if required.

1. Declarations of Interest

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

2. Minutes (Pages 3 - 10)

To approve and sign the minutes of the meeting of the Audit & Governance Committee held on 2 April 2012.

3. Public Participation

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Committee's remit can do so. The deadline for registering is **5:00 pm on Wednesday 27th June 2012.**

4. Forward Plan. (Pages 11 - 18)

This paper presents the future plan of reports expected to be presented to the Committee during the forthcoming year to April 2013.

5. External Audit 2011/12 - Audit Progress Report. (Pages 19 - 32)

This report presents the progress report of the Council's external auditor, the Audit Commission, in achieving their 2011/12 Audit Plan. The Progress Report is attached at Annex A.

6. Review of the Effectiveness of Internal Audit. (Pages 33 - 56)

This report advises Members of the process and the outcomes of the 2011/12 review of the effectiveness of the council's internal audit arrangements.

7. Annual Report of the Head of Internal Audit. (Pages 57 - 78)

This report summarises the outcome of audit and fraud work undertaken in 2011/12 and provides an opinion on the overall adequacy and effectiveness of the council's internal control arrangements.

8. Draft Annual Governance Statement. (Pages 79 - 96)

The purpose of this report is to present the Annual Governance Statement (AGS) 2011/12 for approval. The AGS is attached as Annex A to the report and a signed version as agreed by the Leader and Chief Executive of the council will accompany the Statement of Accounts 2011/12

9. Urgent Business

Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officer:

Name: Laura Bootland

Contact details:

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For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.